



Request for Music at a Special Event

About Your Event

Do you have a budget for music at your event? ___Yes ___No

If "yes," please give us a range of what is available: \$ _____

If "no," is your organization a qualified charitable organization? ___Yes ___No

If "no," does your event have a charitable purpose? ___Yes ___No

What is the charitable purpose of your event? _____

Name of Event _____

Date and Time of Event Estimated Attendance _____

Location of Event _____

Brief Purpose of Event _____

Name of Sponsoring Organization _____

Contact Name _____

Contact Phone _____

Number Contact Email _____

Request for Music

Whom do you envision providing the music? ___CMS Teacher(s) ___CMS Student(s)

How many musicians are you requesting? _____

What time(s) do you want the music to take place? to _____ to _____

What type(s) of music would you like? Please be as specific as possible regarding mood and genre, instruments, location of musician(s), etc. _____

Will the musician(s) be the focal point while performing, or will they provide background music? _____

Is there a piano at the facility? ___Yes ___No

If "yes," will it be tuned shortly before the event? ___Yes ___No

If "no," is a keyboard available? ___Yes ___No

Is electricity available? ___Yes ___No

Will food be provided for musician(s)? ___Yes ___No

Additional Information

Please indicate any ways in which CMS will be acknowledged

Program Signage Announcement Handouts/Table

Other _____

When do you need to know if we are able to fulfill your request? _____

A Word About Free Music

We believe musicians should be paid for their work. Our teachers are professional musicians. They, and countless others like them throughout our community, make a living by sharing their musical gifts. Therefore, CMS is not in a position to be a free substitute for paid musical entertainment on an ongoing basis. We encourage you to pay for music whenever possible – just as you would pay for catering, security and other key elements of a special event. If your event fits our performance guidelines, we will be happy to assist you.

Please Return This Form to:

Mike Badzinski

Email: mikebadzinski@cms-buffalo.org

Fax: 716-884-7529

Postal Mail: Community Music School | 415 Elmwood Ave. | Buffalo, NY 14222